Graecolatina Pragensia
Guidelines for Authors

- **Article length**: max. 25 standard pages (incl. abstract, footnotes and the list of references), i.e. 45 000 characters incl. spaces.

- **Language**: accepted are articles in English, German, French; the text must be corrected by a competent native speaker.

- **Abstracts and summaries**:

  - an English abstract ahead of the main text (8 lines, i.e. 600 – 700 characters incl. spaces);
  - key words in English (placed after the English abstract);
  - a Czech summary text (8 lines, i.e. 600 – 700 characters incl. spaces); placed after References;
  - an English or French summary for *L'année philologique* (2-3 lines); placed after References.

- **The list of references:** each article should be provided with a list of references in the alphabetical order; the list follows the body text.

- **Submitting:** the article is to be submitted in the Microsoft Word format (.doc, .docx) as well as in .pdf format to the following e-mail: glp @ ff.cuni.cz as an attachment.

- **Peer to peer review:** the articles are subjects of the double-blind peer review.

- **Proofreading**: proofs are sent to the authors before publication.

Formatting Guide:

- **Footnotes**: only footnotes are accepted embodied in the main text.

- **Greek text**: is always written in the Greek alphabet; commonly used Unicode fonts are to be used (Palatino Linotype, Gentium, Times New Roman, HellenicaU).

- **References**: references may be given in footnotes, using the Harvard system (name, year of publication, page(s)), and relying on the list of references; for instance:
        [1] Cf. Kasher (1987a: 38).

- **The list of references**: the single items are listed as follows:
  - articles in a journal:
    Kasher, A., 1991b. 'On the pragmatic modules: a lecture'. *Journal of Pragmatics* 16, 381-397.
  - articles in collective volumes:
    Kasher, A., 1991a. 'Pragmatics and Chomsky's research Program'. In: A. Kasher (ed.), *The Chomskyan Turn.* Oxford: Blackwell, 122-149.
  - books:
    Schiffrin, D., 1987a. *Discourse Markers*. Cambridge: Cambridge University Press.

Brugmann, K., 1906. *Grundriss der vergleichenden Grammatik der indogermanischen Sprachen. Zweiter Band. Lehre von den Wortformen und ihrem Gebrauch. Erster Teil.* Zweite Bearbeitung. Strassburg: K. J. Trübner.
- collective volumes:
Bakker, E. J., de Jong, I. J. F., van Wees, H. (ed.), 2002. *Brill's companion to Herodotus*. Leiden – Boston – Köln: Brill.

- In the case of any **Czech (Slovak, Hungarian...) title** in the list of references, the translation of the title in the language of the main text should be given and put in square brackets.

- Names and titles in the list of references should be only written in **Latin alphabet**, not in Greek or Russian alphabet (requirement of databases like Scopus, etc.).

- If the primary source must be listed (e.g. for the sake of the preface in a certain edition, the translator's notes or the translation), it is listed under its editor's (or translator's) name: ROSENBLUM, M., (ed./transl./comm.), 1961. *Luxorius. A Latin Poet among the Vandals.* New York: Columbia University Press.

- **Ancient authors**: Latin authors and their works are quoted under the abbreviations of the *Thesaurus lingaue Latinae*, Greek authors, if it is suitable (if it enables easy identification), under the abbreviations listed in the Liddell – Scott – Jones dictionary, or in G. W. H. Lampe, *A Patristic Greek Lexicon*. For lesser-known or not listed (medieval) authors, it is recommended to use their whole names.

- **Quotation:** quotes from the secondary literature are put in the quotation marks; quotes from a Latin source (no quotation marks, in italics) or a Greek source (no quotation marks, Greek alphabet, no italics) should be translated into the language of the main text in the footnotes. In the opposite, the quotes from sources that are cited in the translation must have their original text quoted in the footnotes.

- If referred to more than one page, the exact extent of the reference should be indicated (i.e. 253-256, not 253ff. // 253ss or anything else).